



## The Governor's Annual Report to Parents 2023 to 2024

### *A message from our Vice Chair of Governors:*

Another fantastic year at Park CP School has passed. We said goodbye to our Year 6 alumni and wish them well as they continue their education journey in High School.

The Leadership team and staff members continue to embrace the new curriculum, and the children have enjoyed the flexible seating arrangements within classrooms. The Governing Body look on with great interest to how this is positively impacting the classroom environment. This year we have seen children excel as we introduced BSL (British Sign Language) as our third language, the event in June was amazing. Everyone involved should be proud of their efforts for making it such a huge success.

Children in Year 4 enjoyed their residential trip to Pentrellyncymmer. Our Years 5 & 6 groups embraced the challenges brought on at their residential at Nant BH. The children really do thrive on these trips, and I look forward to hearing the stories again this school year.

Unfortunately, 3 of our most experienced members of the Governing Body chose to step down, I would like to thank Lynda Love for over 30 years of service, Amanda Jones and former Chair of Governors, Ian Edwards for their dedication and commitment to Park C.P. They each brought different skillsets to the Governing Body and they have inspired Governors for many years to come.

I would like to thank our Headteacher, Teachers, Teaching Assistants and support staff within the school for all the passion, energy and enthusiasm they bring each day. I'd also like to congratulate the children for their hard work and achievements. Thank you also to the parents and carers for their support which is always hugely appreciated by us all at the school.

Mr Dan Robertson

Vice Chair of Governors

# Our Governing Body

**Chair of Governors:** Mr Ian Edwards

**Headteacher:** Mrs Rebecca Billington

**Parent Governors:** *(Elected by parental vote and serve a 4 year term; all terms started October 2020):*

Mrs Amanda Griffiths

Mrs Sarah Jones

Mrs Ceri Williams

Mr Mike Smith

Mr Matthew Ellis

*Governors did not receive any funds for travel expenses or any other expenses during the year.*

**Teacher Governors:** *(Elected by teachers)*

Mrs Lisa Bowles

Mrs Emma Rogers

**Staff Governors:** *(Elected by non-teaching staff)*

Mrs Sarah Griffiths

**Wrexham LA Governors:** *(Appointed by Wrexham Local Authority)*

Mr Rob Walsh

Mrs Liz Davies

Mr Dan Robertson (Vice Chair)

Mrs Briony Alderson

**Community Governors:** *(Invited to join the Governing Body by other members due to their specialist skills which add value to the Governing Body as a whole)*

Vacancy

Mrs Louise Williams

Mrs Lynda Love

Mrs Amanda Jones

**Clerk to the Governing Body :** Wrexham CBC

Correspondence should be addressed to the Clerk or Chair of Governors and sent to:

Park C.P. School,

School Road,

Llay,

Wrexham

LL12 0TR

## **The Role of the Governing Body at School:**

Our Governing Body serves to drive the strategic development of the school ensuring that we raise standards of achievement and meet the needs of all learners.

Each member of the Governing Body sits on at least one committee, which focus on key areas including Staffing, Curriculum, Premises and Budget. Governors choose which committee(s) they sit on depending, on their interests or areas of expertise.

Committees meet once a term, usually via Zoom, to receive a comprehensive report from the Headteacher. In addition, Governors also visit the building to complete Health & Safety checks and are welcomed to meet with the children to view samples of work and observe academic standards.

Meetings of the full Governing Body take place termly and when possible are held face to face.



## **A Message from the Staffing Committee:**

The Staffing Committee meet to ensure suitable staffing is maintained at the school, in line with the schools budget. The committee are actively involved in ensuring Performance Management targets are met and discuss any training or support needed by all members of staff.

During the year 2023 to 2024 the staffing committee approved the appointment of our new Senior Leadership Team who have played a prominent role in school development and Middle Leaders who successfully introduced British Sign Language as our third language.

With country wide cuts to education budgets, the Staffing Committee have ensured that we maintain high levels of excellent quality staff within the school to teach and support the children as they progress on their own learning journeys.



## School Finances:

The Finance Committee strive to ensure that the school operates within its budget. During the year 2023 to 2024 we did not have to seek permission to run a deficit budget as the school was able to carry over a surplus.

Budget forecasts can frequently change throughout the course of the year and by proper scrutiny and advice the committee were able to support the Headteacher in managing the school's finances extremely well. We are grateful to the Finance Committee for their thorough observations of the accounts.

During the year 2023 to 2024 the Finance Committee carefully managed the budget and despite country wide cuts to education budgets, we ensured that high quality staffing ratios are maintained at Park CP.

In addition, we also approved funding to improve standards of reading across the school, with the purchase of new books for our junior department.



## A Message from the Curriculum Committee:

The Curriculum Committee looks at the work that takes place within the classroom at Park C.P. School. Governors on the committee work alongside staff to support and challenge curriculum delivery. They also receive reports at regular intervals throughout the academic year from the Headteacher on the tracking and monitoring of pupil performance data. This supports the school in ensuring that every pupil achieves their potential at the end of each key stage.

During the 2023 to 2024 academic year, staff and governors reviewed the implementation of the Curriculum for Wales. New ways of capturing learning were introduced with Governors ensuring that high standards are maintained and progress is sufficient for every child for their learning journeys.

To view our Curriculum Vision click on the link below:

<https://www.parkcp1lay.co.uk/new-curriculum/>

## Health & Safety – Premises Committee

The Premises Committee members meet at school each term to assess the building, grounds and ensure all Health & Safety requirements are being met appropriately.

The committee ensures essential work is undertaken in a timely manner and approves records such as Risk Assessments, policies and procedures. School is audited by Health & Officers from WCBC on a scheduled programme (last full audit: January 2022) and all targets for improvement addressed promptly.

During the year 2023 to 2024:



- Fire Drills were carried out termly and any issues addressed.
- All alarm systems (Fire and Security) were serviced by qualified engineers from Barlows, at regular intervals throughout the year
- Coded locks for entry onto the school premises and into building were changed for security purposes
- Maintenance work was completed on our Sprinkler and Boiler systems
- New locks were installed on external gates and privacy screening was erected on perimeter fences.

Our caretaker Mr Peter Williams ensured the grounds and school building were effectively maintained, with a new path to school forest created and areas of the school decorated.

In addition, the flooring between the main offices was repaired and new extra large sandpits installed in the infant department to enhance the children's learning.

We bid a fond farewell to a long standing cleaner/former caretaker Mr A Singleton, who resigned from his post. Governors wish him the very best on his new adventures.

## Evaluation Committee Meetings:

The Evaluation Committee takes a proactive approach and visits school each term to monitor the standards of work produced by the children and to carefully scrutinise data.

During the year 2023 to 2024, Governors from the committee undertook learning walks around school to observe Literacy, Numeracy and other curriculum areas. They joined in lessons, spoke to children, looked through books and were impressed with the standards observed:

Feedback from Governors was very positive:

*“With regard to the learning walk on Tuesday, I really enjoyed and I must pay tribute to the hard work of all staff who I saw. The most obvious takeaway from the learning walk was the learner engagement. Learners were all engaged showing great strength from all staff.”*

# Information & Policies

## Languages:

Park C.P. is an English medium school where Welsh is taught as a second language to all children. Children are given opportunities throughout the day to extend upon their English vocabulary and understanding along with opportunities to develop their Welsh Language understanding and fluency. Following the introduction on the new Curriculum for Wales, we be teaching Makaton and British Sign Language to children from Nursery to Year 6.

## Healthy Schools:

Park CP continues to participate in Wrexham's Healthy Schools Initiative. Healthy eating is promoted through all areas of learning not just Science & Technology and Health & Well-Being. The School Meals Service works closely with school to promote healthy eating choices. Children are encouraged to drink water throughout the day and we have a number of drinking water stations placed throughout school. During the year 2023 to 2024, free school meals were introduced to all children from Reception to Year 6.

## Attendance 2023 to 2024:

**Whole School – 92.9%**

**Authorised Absence – 6.6%**

**Unauthorised Absence – 0.4%**

We aim to reach attendance of 94% during the year 2024 to 2025.



**Our Strategic Equality Plan was approved by Governors for 2020 to 2024.**

**Copies are available on request**

**Our School Prospectus is updated annually and can be found on our website at**

[www.parkcpplay.co.uk](http://www.parkcpplay.co.uk)

## Policy Updates:

All of our Policy documents for Curricular and Non-Curricular areas are in place, along with our School Improvement Plan and School Prospectus.

Plans and schemes of work are created termly by staff across the school and ensure complete curriculum coverage. Copies of all our policies are available upon request,

## Treasure Chest:

Treasure Chest is a Wraparound/Childcare facility that operates within our building. Care is provided for children as young as 2 years old up to age 11years.

Treasure Chest includes provisions for Flying Start, Early Education, Nursery Wraparound, Under 3s Childcare, Breakfast Club, After School Club and Holiday Club.



★ Working together to become... ★

**PASSIONATE, ASPIRATIONAL, RESPECTFUL, KNOWLEDGABLE LEARNERS!**

## Additional Learning Needs:

In September 2021, the Additional Learning Needs (ALN) Framework became statutory and school ensured that we are fully compliant with the new regulations. Procedures are in place to identify children who present as having ALN and a careful process is followed involving parents children, teachers and our ALNCO to ensure all reasonable measures are being taken to meet his/her needs. We have two Resourced Provision classes at school, one in Infants (Reception to Year 2) and one in Juniors (Years 3 to 6) . Children are placed in our Resource Provisions by the Local Authority and all have Statements of Special Educational Needs or an Individual Development Plans.

School works very closely with outside agencies including the Educational Psychologist, the Local Authority Inclusion Officers and Speech and Language Therapists.

Mrs C. Parry is our schools Additional Learning Educational Needs Co-Ordinator (ALNCo).



*Years 1 & 2 invited a builder into school to talk to them about construction and share his expertise!*

*The children used these skills to build very elaborate things in the block play throughout the year!*

## School Improvement:

Our Key Priorities Areas for the year 2023 to 2024:

- Introduce new ways to planning to ensure targeted teaching
- Ensure we have a consistent approach to marking and feedback across the school
- Further develop parental engagement
- Introduce British Sign Language across the school
- Continue to remove the barrier to learning especially in literacy

Governors received termly updates to monitor the School Improvement Plan and all priorities were met in full or part.

Estyn – the education and training inspectorate for Wales - undertook an inspection of the school in June 2024. Among other things, the school was commended for providing an inclusive and nurturing environment which fosters good behaviour and a feeling of safety among pupils. Estyn's report also highlighted pupils' mature attitude to learning, having been supported and encouraged to take responsibility and independence.

Estyn offered three specific recommendations to help the school's continued improvement: ensuring teaching quality and pupil progress is robustly evaluated; ensuring that the curriculum supports the development of literacy, numeracy and Welsh language skills; and ensuring that all pupils are appropriately challenged. The Governors will support the school's leadership in developing and implementing plans in these areas over the coming year.

The Governors would like to thank the school's leadership and staff for all of the hard work that goes into preparing for and hosting an inspection.

## Teaching & Learning:

With the introduction of the Curriculum for Wales in September 2022, the way in which teach children has now changed. The focus is on progression rather than attainment and we acknowledge that children are on their own learning journeys. We ensure that our curriculum delivers dynamic and engaging learning opportunities both in and out of the classroom. We embrace the children's ideas, ensure our statutory obligations are met whilst driving forward skills of literacy, numeracy and digital competency.

At Park C.P. we provide a broad and balanced curriculum, filled with experiences to promote learning and independence. Teachers ensure work is challenging yet achievable and strive to ensure all children are given appropriate opportunities to achieve their potential.



## Toilets:

The school has the required number of toilets for children and adults. All toilets are cleaned on a daily basis and any defects are reported immediately. Both the Girls and Boys toilets in our junior department were refurbished in 2023. All toilets are cleaned thoroughly daily.

## Community Links:

School continues to embrace the positive relationships we have within the community of Llay. Throughout the year 2023 to 2024 we attended services at St Martin's Church, Llay and the Church of the Nazarene. Both Father Huw and Pastor David visited school to talk to the children and once again we joined in the Remembrance Day celebrations within the village and donated to the food bank.

Police Liaison Officer, PC Stu visited the school to deliver lessons to children in years 2,4 & 6 around various issues including Substance Misuse, Online Safety and Anti-Social Behaviour.

The Community Council gave generous grants throughout the year to School Funds, ensuring that children had a variety of experiences and treats including educational visits in the summer term for all classes.

Throughout the year, we also received donations from local company Strode and Jeffries and Gresford United Charity towards our School Fund.

## Admission Arrangements for Pupils who have a Disability:

Admissions for pupils to Park CP is determined by Wrexham Local Authority. All pupils are welcomed here and we aim to reduce/eliminate all barriers of access to the curriculum and work towards full participation in the school community for pupils and prospective pupils with a disability. We fully comply with the Disability Discrimination Act.



## Term Dates 2023 – 2024

### Autumn Term

Training Day: Friday 1<sup>st</sup> September 2023

Training Day: Monday 4<sup>th</sup> September 2023

School Opens: Tuesday 5<sup>th</sup> September 2023

School Closes: Friday 27<sup>th</sup> October 2023

Training Day: Thursday 21<sup>st</sup> December 2023

School Opens: Monday 6<sup>th</sup> November 2023

School Closes: Wednesday 20<sup>th</sup> December 2023

### Spring Term

Training Day: Monday 8<sup>th</sup> January 2024

School Opens: Tuesday 9<sup>th</sup> January 2024

School Closes: Friday 9<sup>th</sup> February 2024

School Opens: Monday 19<sup>th</sup> February 2024

School Closes: Friday 22<sup>nd</sup> March 2024

### Summer Term

Training Day: Monday 8<sup>th</sup> April 2024

School Opens: Tuesday 9<sup>th</sup> April 2024

May Day: Monday 6<sup>th</sup> May 2024

School Closes: Friday 24<sup>th</sup> May 2024

School Opens: Monday 3<sup>rd</sup> June 2024

School Closes: Friday 19<sup>th</sup> July 2024

Training Day: Friday 14<sup>th</sup> June 2024

In July 2024 our Year 6 pupils transferred to the following secondary schools:

Ysgol Castell Alun, St Christopher's, Darland High School & Ysgol Bryn Alun.

## Timings of the School Day

**Infants: 8.55am to 3.05pm**

**Juniors: 8.50am to 3.15pm**

Lunchtimes run from 11.30am to 1.30pm

A meeting to discuss the Annual Governors report to parents will be arranged should a minimum of 5% of parents/carers make a request for one.

To request a meeting, parents should email:

[parents@park-pri.wrexham.sch.uk](mailto:parents@park-pri.wrexham.sch.uk)

by noon on the Friday 25<sup>th</sup> October 2024 at the latest.



## Staffing

Throughout the year 2023 to 2024 we bid fond farewells to Mrs L Price, Mrs R Roach, Miss A Bright, Mrs T Adams and Mrs J Harper. Our sincerest thanks were extended to them all for their dedication and hard work whilst here at Park CP, along with best wishes for their future endeavours.

# Financial Statement 1<sup>st</sup> April 2023 to 31<sup>st</sup> March 2024

## MDP275 - LLAY PARK PRIMARY SUMMARY FINANCIAL EXPENDITURE STATEMENT 2023/2024

Financial Year 1st April 2023 - 31st March 2024.

BUDGET HEADING	EXPENDITURE/ (INCOME) BUDGET	EXPENDITURE/ (INCOME) ACTUAL	BALANCE
STAFFING	1,676,161	1,705,109	-28,948
PREMISES	88,842	120,506	-31,664
TRANSPORT	50	-	50
SUPPLIES & SERVICES	84,843	77,801	7,042
EDUCATION SUPPORT SERVICES	109,753	107,613	2,140
CONTINGENCY FUND	121,084	-	121,084
	<b>2,080,733</b>	<b>2,011,029</b>	<b>69,704</b>
OTHER INCOME	<b>-252,669</b>	<b>-293,181</b>	<b>40,512</b>
TOTAL NET	<b>1,828,064</b>	<b>1,717,848</b>	<b>110,216</b>
Balance b/fwd (as at 1/4/2023)	<b>-200,756</b>	<b>-200,756</b>	-
2023/24 net over/underspend	1,828,064	1,717,848	110,216
Balance c/fwd (as at 31/3/2024)	<b>1,627,308</b>	<b>1,517,092</b>	<b>110,216</b>

