



The Governor's Annual Report to Parents 2024 to 2025

A message from our Chair of Governors:

Another successful year at Park CP School has passed. We said goodbye to our Year 6 pupils and wish them every success as they move on to their new adventures in high school. They leave us as confident, capable and caring young people who truly embody the values of Park CP.

The Senior Leadership Team and all staff continue to embrace and embed the Curriculum for Wales, ensuring that learning is rich, relevant and meaningful. The high quality teaching and learning approaches used in classrooms across the school continue to be a great success, giving children greater independence and ownership of their learning. The Governing Body is delighted to see how these approaches are having such a positive impact on engagement and collaboration across the school.

On behalf of the Governing Body, I would like to express our sincere thanks to all members of staff – our Headteacher, teachers, teaching assistants and support staff – for the passion, energy and commitment they bring to school life every single day. This year we also sent our very best wishes to Mrs J Martin, who retired from her role as Teaching Assistant after many years of dedicated service. Her warmth, kindness and unwavering support for the children and staff will be greatly missed, and we wish her every happiness in her retirement.

Park CP continues to be a place filled with curiosity, kindness and ambition. The children's enthusiasm for learning and the strong sense of community make it a truly special school. I would also like to thank our parents and carers for their continued support – your partnership with us is invaluable and deeply appreciated.

Mr Dan Robertson

Chair of Governors

Our Governing Body

Chair of Governors: Mr Dan Robertson

Headteacher: Mrs Rebecca Billington

Parent Governors: *(Elected by parental vote and serve a 4 year term)*

Mrs Ceri Williams (2024 to 2028)

Mrs Amanda Griffiths (2022 to 2026)

Mrs Lindzey Thomas (2024 to 2028)

Mr Gareth Walsh (2024 to 2028)

Mr Matthew Ellis (2024 to 2028)

Teacher Governors: *(Elected by teachers)*

Mrs Lisa Bowles

Mrs Emma Rogers

Governors did not receive any funds for travel expenses or any other expenses during the year.

Staff Governors: *(Elected by non-teaching staff)*

Mrs Sarah Griffiths

Wrexham LA Governors: *(Appointed by Wrexham Local Authority)*

Mr Rob Walsh (Vice Chair)

Mrs Liz Davies

Mr Dan Robertson (Chair)

Mrs Briony Alderson

Community Governors: *(Invited to join the Governing Body by other members due to their specialist skills which add value to the Governing Body as a whole)*

Mrs Sarah Gilmore

Mrs Kathryn Titchen

Mr Bryan Johnson

Mr Mike Smith

Clerk to the Governing Body : Wrexham CBC

Correspondence should be addressed to the Clerk or Chair of Governors and sent to:

Park C.P. School,

School Road,

Llay,

Wrexham

LL12 0TR

The Role of the Governing Body at School:

Our Governing Body serves to drive the strategic development of the school ensuring that we raise standards of achievement and meet the needs of all learners.

Each member of the Governing Body sits on at least one committee, which focus on key areas including Staffing, Curriculum, Premises and Budget.

Governors choose which committee(s) they sit on depending, on their interests or areas of expertise.

Committees meet once a term, usually via Zoom, to receive a comprehensive report from the Headteacher. In addition, Governors also visit the building to complete Health & Safety checks and are welcomed to meet with the children to view samples of work and observe academic standards.

Meetings of the full Governing Body take place termly and when possible are held face to face.



A Message from the Staffing Committee:

The Staffing Committee meet to ensure suitable staffing is maintained at the school, in line with the schools budget. The committee are actively involved in ensuring Performance Management targets are met and discuss any training or support needed by all members of staff.

During the year 2024 to 2025 the staffing committee ensured that the school's allocated budget was used effectively to provide high quality staffing across all classes within the school. This included employing additional teaching assistants in both infant and juniors to support all children

With country wide cuts to education budgets, the Staffing Committee have ensured that we maintain high levels of excellent quality staff within the school to teach and support the children as they progress on their individual learning journeys.



School Finances:

The Finance Committee strive to ensure that the school operates within its budget. During the year 2024 to 2025 we did not have to seek permission to run a deficit budget as the school was able to carry over a surplus.

Budget forecasts can frequently change throughout the course of the year and by proper scrutiny and advice the committee were able to support the Headteacher in managing the school's finances extremely well. We are grateful to the Finance Committee for their thorough observations of the accounts.

During the year 2024 to 2025 the Finance Committee carefully managed the budget and despite country wide cuts to education budgets, we ensured that high quality staffing ratios are maintained at Park CP.

In addition, we also approved funding to purchase a new Mathematics online programme aimed at developing number fluency, which supports the School Improvement Plan.



A Message from the Curriculum Committee:

The Curriculum Committee looks at the work that takes place within the classroom at Park C.P. School. Governors on the committee work alongside staff to support and challenge curriculum delivery. They also receive reports at regular intervals throughout the academic year from the Headteacher on the tracking and monitoring of pupil performance data. This supports the school in ensuring that every pupil achieves their potential at the end of each key stage.

During the 2024 to 2025 academic year, staff and governors reviewed the school's progress towards the recommendations made by Estyn as detailed within the school's comprehensive Post Inspection Action Plan.

For further information relating to our School Development Plan (Post Inspection Action Plan), please visit our website:

<https://www.parkcpplay.co.uk>



Health & Safety – Premises Committee

The Premises Committee members meet at school each term to assess the building, grounds and ensure all Health & Safety requirements are being met appropriately.

The committee ensures essential work is undertaken in a timely manner and approves records such as Risk Assessments, policies and procedures. School is audited by Health & Officers from WCBC on a scheduled programme (last full audit: January 2022) and all targets for improvement addressed promptly.

During the year 2024 to 2025:



- Fire Drills were carried out termly and any issues addressed.
- A Lockdown Drill was completed successfully with recommendations completed promptly.
- All alarm systems (Fire and Security) were serviced by qualified engineers from Barlows, at regular intervals throughout the year
- Coded locks for entry onto the school premises and into building were changed for security purposes.
- Maintenance work was completed on our Sprinkler and Boiler systems
- New locks were installed on external gates along with an automated entrance system

Our caretaker Mr Peter Williams ensured the grounds and school building were effectively maintained and areas of the school were decorated.

Evaluation of School:

Governors take a proactive approach and visit school each term to monitor the standards of work produced by the children and to carefully scrutinise data.

During the year 2024 to 2025, Governors undertook learning walks around school to observe Literacy, Numeracy, Welsh and other curriculum areas. They joined in lessons, spoke to children, participated in book monitoring and observed various events across the year, including the celebration of 100years of Park CP.

Governors commented on the high standard of work demonstrated and were very impressed by the manner in which older children capture their learning within their theme books. They acknowledged the work completed across the school which helps to develop the skills needed to create these impressive journals. Governors approved the revised PIAP for the upcoming year, which includes a focus on spelling; numeracy across the curriculum and further development of the Welsh language.

Information & Policies

Languages:

Park C.P. is an English medium school where Welsh is taught as a second language to all children. Children are given opportunities throughout the day to extend upon their English vocabulary and understanding along with opportunities to develop their Welsh Language understanding and fluency. Following the introduction on the new Curriculum for Wales, we teach Makaton and British Sign Language to children from Nursery to Year 6.

Healthy Schools:

Park CP continues to participate in Wrexham's Healthy Schools Initiative. Healthy eating is promoted through all areas of learning not just Science & Technology and Health & Well-Being. The School Meals Service works closely with school to promote healthy eating choices. Children are encouraged to drink water throughout the day and we have a number of drinking water stations placed throughout school. During the year 2024 to 2025, free school meals were available to all children from Reception to Year 6.

Attendance 2024 to 2025:

Whole School – 93.4%

Authorised Absence – 6.2%

Unauthorised Absence – 0.4%

We aim to reach attendance of 94% during the year 2025 to 2026.



Our Strategic Equality Plan was approved by Governors for 2022 to 2026.

Copies are available on request

Our School Prospectus is updated annually and can be found on our website at

www.parkcpplay.co.uk

Policy Updates:

All of our Policy documents for Curricular and Non-Curricular areas are in place, along with our School Improvement Plan and School Prospectus.

Plans and schemes of work are created termly by staff across the school and ensure complete curriculum coverage. Copies of all our policies are available upon request,

Treasure Chest:

Treasure Chest is a Wraparound/Childcare facility that operates within our building. Care is provided for children as young as 2 years old up to age 11years.

Treasure Chest includes provisions for Flying Start, Early Education, Nursery Wraparound, Under 3s Childcare, Breakfast Club, After School Club and Holiday Club.



★ Working together to become... ★

PASSIONATE, ASPIRATIONAL, RESPECTFUL, KNOWLEDGABLE LEARNERS!

Additional Learning Needs:

In September 2021, the Additional Learning Needs (ALN) Framework became statutory and school ensured that we are fully compliant with the new regulations. Procedures are in place to identify children who present as having ALN and a careful process is followed involving parents children, teachers and our ALNCO to ensure all reasonable measures are being taken to meet his/her needs. We have two Resourced Provision classes at school, one in Infants (Reception to Year 2) and one in Juniors (Years 3 to 6) . Children are placed in our Resource Provisions by the Local Authority and all have Statements of Special Educational Needs or an Individual Development Plans. School works very closely with outside agencies including the Educational Psychologist, the Local Authority Inclusion Officers and Speech and Language Therapists. Mrs C. Parry is our schools Additional Learning Educational Needs Co-Ordinator (ALNCo).



The children loved celebrating 100years of Park CP Llay with traditional fairground games and of course bouncy castles!

Throughout the term long theme, they questioned how life has changed over the last 100 years and whether it has changed for the better!



School Improvement:

Following the visit to school by Estyn in June 2024, a comprehensive Post Inspection Action Plan (PIAP) was created to address the recommendations included within the report.

Recommendation One: Ensure that leaders robustly and accurately evaluate the quality of teaching and the progress pupils make in developing their skills

Recommendation Two: Ensure that the curriculum supports all pupils to develop their literacy, numeracy and Welsh language skills effectively

Recommendation Three: Ensure that all teachers have consistently high expectations of what pupils can do and challenge them appropriately

Governors are kept regularly updated on school's progress towards these recommendations and along with Local Authority Officers are satisfied with how effectively school has managed to address the PIAP. A full copy of the PIAP can be viewed on the school's website.

Teaching & Learning:

With the introduction of the Curriculum for Wales in September 2022, the way in which teach children has now changed. The focus is on progression rather than attainment and we acknowledge that children are on their own learning journeys. We ensure that our curriculum delivers dynamic and engaging learning opportunities both in and out of the classroom. We embrace the children's ideas, ensure our statutory obligations are met whilst driving forward skills of literacy, numeracy and digital competency.

At Park C.P. we provide a broad and balanced curriculum, filled with experiences to promote learning and independence. Teachers ensure work is challenging yet achievable and strive to ensure all children are given appropriate opportunities to achieve their potential.



Toilets:

The school has the required number of toilets for children and adults. All toilets are cleaned on a daily basis and any defects are reported immediately. Both the Girls and Boys toilets in our junior department were refurbished in 2023. All toilets are cleaned thoroughly daily.

Community Links:

School continues to embrace the positive relationships we have within the community of Llay. Throughout the year 2024 to 2025 we attended services at St Martin's Church, Llay and the Church of the Nazarene. Pastor David visited school to join in assemblies throughout the year and once again we joined in the Remembrance Day celebrations.

Police Liaison Officer, PC Stu visited the school to deliver lessons to children in years 2, 4 & 6 around various issues including Substance Misuse, Online Safety and Anti-Social Behaviour.

The Community Council gave generous grants throughout the year to support our School Funds, ensuring that children had a variety of positive experiences especially in celebrating the centenary year.

Throughout the year, we also received donations from Strode and Jeffries, Gresford United Charity and a local couple who created a Christmas Grotto.

Admission Arrangements for Pupils who have a Disability:

Admissions for pupils to Park CP is determined by Wrexham Local Authority. All pupils are welcomed here and we aim to reduce/eliminate all barriers of access to the curriculum and work towards full participation in the school community for pupils and prospective pupils with a disability. We fully comply with the Disability Discrimination Act.

Term Dates 2024 – 2025

Autumn Term

Training Day: Monday 2nd September 2024

Training Day: Tuesday 3rd September 2024

School Opens: Wednesday September 2024

School Closes: Friday 25th October 2024

Training Day: Friday 20th December 2024

School Opens: Monday 4th November 2024

School Closes: Thursday 19th December 2024

Spring Term

Training Day: Monday 6th January 2025

School Opens: Tuesday 7th January 2025

School Closes: Friday 21st February 2025

School Opens: Monday 3rd March 2025

School Closes: Friday 11th April 2025

Summer Term

Training Day: Monday 28th April 2025

School Opens: Tuesday 29th April 2025

May Day: Monday 5th May 2025

School Closes: Friday 23rd May 2025

School Opens: Monday 2nd June 2025

School Closes: Friday 18th July 2025

Training Day: Monday 21st July 2025

In July 2025 our Year 6 pupils transferred to the following secondary schools:

Ysgol Castell Alun, St Christopher's, Darland High School, Ysgol Bryn Alun & West Kirby Grammar School

Timings of the School Day

Infants: 8.55am to 3.05pm

Juniors: 8.50am to 3.15pm

Lunchtimes run from 11.30am to 1.30pm

A meeting to discuss the Annual Governors report to parents will be arranged should a minimum of 5% of parents/carers make a request for one.

To request a meeting, parents should email:

parents@park-pri.wrexham.sch.uk

by noon on the Friday 24th October 2025 at the latest.



Staffing

Throughout the year 2024 to 2025 we bid a fond farewell to Mrs J Martin, a much valued and well loved teaching assistant. Mrs Martin has retired with plans to enjoy her family and garden. Our sincerest thanks were extended for her dedication and hard work whilst here at Park CP, along with best wishes for her future endeavours.

Congratulations are also extended to Mrs Wilmore and Mrs Sear who will temporarily be leaving us during the upcoming academic year. Mrs Wilmore is taking a sabbatical to learn Welsh and Mrs Sear has been seconded to another Wrexham school to lead on ALN.

Financial Statement 1st April 2024 to 31st March 2025

WREXHAM COUNTY BOROUGH COUNCIL
 FINANCE AND PERFORMANCE DEPARTMENT
 CHILDREN AND YOUNG PEOPLE ACCOUNTANCY
PARK CP SCHOOL, LLAY **MDP275**

SUMMARY FINANCIAL EXPENDITURE STATEMENT 2024/2025 Financial Year 1st April 2024 - 31st March 2025

BUDGET HEADING	EXPENDITURE/ (INCOME) ACTUAL	EXPENDITURE/ (INCOME) PLANNED BUDGET	BALANCE
STAFFING	1,847,074	1,758,487	-88,587
PREMISES	79,933	105,907	25,974
TRANSPORT	0	0	0
SUPPLIES & SERVICES	33,845	36,851	3,006
EDUCATION SUPPORT SERVICES	110,557	107,800	-2,757
CONTINGENCY FUND	0	120,477	120,477
TOTAL EXPENDITURE	2,071,409	2,129,522	58,113
OTHER INCOME	-396,213	-306,024	90,189
BALANCE AS AT 1st April 2024	-109,253	-109,252	1
TOTAL NET EXPENDITURE	1,565,943	1,714,246	148,303



*Fun times for Year 6
at Nant BH*

